

# Sir Roland Wilson Foundation

## Phd Scholarship

39/2011

### Conditions of Award

#### 1. Eligibility

**1.1.** This Scholarship is awarded on the condition that the scholar is admitted to and continues to pursue a full-time program of study for the degree of Doctor of Philosophy at the Australian National University in the program for which the scholarship is awarded. The granting of a part-time Scholarship and/or transfer to a part-time Scholarship is subject to approval by the University and the Australian Public Service releasing portfolio on the basis of heavy care commitments or a medical condition.

**1.2.** This Scholarship is awarded on the condition that the scholar is a permanent employee of the Australian Public Service at Executive level 1 or 2, and that the scholar has served for at least three years with the Australian Public Service.

#### 2. Benefits

**2.1. Stipend:** The Scholarship provides a stipend, payable by the Australian Public Service releasing portfolio, at the rate of the scholar's current salary. Australian income tax will be applied to the stipend at the normal rate.

**2.2. Mentoring:** Scholars will be provided with mentoring by senior members of the Australian Public Service. Scholars will also receive ongoing career management support and assistance with reintegration to their portfolios on completion of their studies, in accordance with the Sir Roland Wilson Scholarship program Return to Service Policy.

**2.3. Overseas Study and Travel.** The scholar will be provided with a one-off stipend of \$45,000 to assist with their overseas travel and study (subject to section 3).

#### 3. Overseas Study Component

**3.1.** The scholar must complete a component of their PhD study overseas, unless in special circumstances they get approval from the Sir Roland Wilson Board not to undertake this component.

**3.2.** The scholar must have their overseas study component approved by their academic supervisor and the SRW office before the travel stipend can be paid.

3.3. The travel stipend can be used for travel expenses, accommodation, and other costs associated with living overseas while the scholar continues their study.

3.4. The travel stipend will be paid to the scholar in accordance with the ANU Travel policy. The Sir Roland Wilson Foundation will arrange and pay for travel arrangements. The scholar will be given a travel grant to cover the cost of living overseas based on the appropriate rate in accordance with the ANU Travel Policy.

#### **4. Obligations**

4.1. The scholar will enter into a Deed of Agreement with their Portfolio Agency which is separate to these Terms and Conditions.

4.2 The scholar must provide mid-term reports and a final thesis presentation to their Australian Public Service releasing portfolio and an academic audience, as well as any other research contributions agreed with their releasing portfolio.

4.3. The scholar will return to work in the Australian Public Service on completion of their PhD on the terms agreed within the Deed of Agreement (4.1).

#### **5. Tenure**

5.1. The scholarship must be taken up in Canberra no later than the date specified in the letter of offer, unless in special circumstances another date has been determined by the University.

5.2. The duration of a full-time Scholarship will be three years in the first instance.

5.3. Periods of study undertaken for the PhD degree during suspension of the Scholarship will be deducted from the duration of the Scholarship.

5.4. If eligible, a scholar may apply for an extension of program in accordance with the Sir Roland Wilson Scholarship program extension policy. The maximum period of extension is twelve months. Any request for an extension must be approved by the Sir Roland Wilson Foundation and the APS releasing portfolio.

5.5. Periods of paid sick leave exceeding ten days and maternity leave are additional to the normal duration of the Scholarship.

#### **6. Program Leave of Absence**

6.1 A scholar who is unable to pursue their program of study should apply for program and Scholarship leave of absence by completing the [Application for Leave of Absence from Research Program](#) form.

6.2 Determination of leave entitlements will be the responsibility of the APS releasing portfolio. If a leave of absence is agreed, the scholarship component will be suspended for the duration of the absence.

6.2. In addition to the normal approval requirements, any request for program and scholarship leave of absence must also be approved by the Sir Roland Wilson Foundation and the APS releasing portfolio.

## **7. Progress Reports**

7.1. The scholar will provide regular progress reports to the Sir Roland Wilson Foundation Board detailing progress in their study.

7.2. If the progress report is deemed unsatisfactory by the University, the Board may terminate the Scholarship.

## **8. Termination**

The Scholarship terminates:

- On submission of the thesis for examination; or
- On the expiry date of the Scholarship; or
- On the date that the scholar ceases to attend the University other than for approved absences, whichever is the earlier.

However, the University may terminate the Scholarship at any time if the scholar does not fulfil his/her obligations, or if, in the opinion of the University, the scholar is not making satisfactory progress in his/her approved program.